



Northern Michigan Lamb & Wool Festival 2010

Vendor Rules

Sales Dates: September 25 & 26, 2010

Set Up Hours	Friday , 1:00 pm – 7:30 pm; Saturday , 7 am – 8:45 am; Sunday , 9:30 am – 10 am.
Sales Hours	Saturday , September 25, 9 am to 5 pm, Sunday , September 26, 10 am to 4 pm. Vendor buildings will be locked at all other times during the festival.
Tear Down	Tear down does not begin until 4:01pm on Sunday. Vendors tearing down prior to this time will not be allowed back for future shows. All vendors must clear the buildings by 7 pm on Sunday. Extra expenses will be incurred for vendors who do not adhere to this rule.
Volunteers	Volunteers are available to help with the following: restroom relief, lunch and/or beverage ordering and delivery, and other occasional breaks during festival sale hours only.
Eligibility	This festival reserves the right to decline a vendor at our own discretion. Products offered for sale are to fall within the following categories: Sheep management items. Fiber, and related supplies and equipment.
Fees	<ul style="list-style-type: none">◆ Booth Fee: \$50 per 10 x 10 foot booth. Spaces are assigned on a first paid, first served basis. If you would like to ensure your space for next year, you may pay before leaving. After January 1, all unpaid spaces will be open for vendor assignment and will be made by the Vendor Chair to fit building layout.◆ Payment may be made by cash, check, or money order. Make check or money order out to NML&WF. Please keep your receipt.◆ Late fees: Applications postmarked after August 15th must include an additional \$10 late fee.◆ Cancellations after September 1 are not eligible for refunds.
Deadlines	Payment should be received no later than August 15 to ensure your booth space. If paid after this date, late fees apply unless you are on our waiting list and are not contacted until this time. Please note cancellations after September 1 are not eligible for refunds.
Vendor Dinner	Two persons from each paid vendor space are invited to attend the Vendor Dinner Saturday night at 6 pm. Please indicate on your application how many (one or two) from your booth will attend the dinner. The dinner may be followed by a presentation designed to help vendors enhance their businesses.
Tables	One table and two chairs per booth space are provided. More chairs may be requested if available.
Electricity	Electricity is available to all booths; bring your own extension cords and tape.
Donations	Donations of merchandise are accepted and encouraged to help attendees become aware of your products. Please attach your business name to your donation. You may bring your donation to the office, or give it to the volunteer who will come around on Saturday morning with a receipt book to make it easier. Please note: Your donations are tax deductible and a receipt will be available for anyone desiring one. Donations may be used for either door prizes or contest prizes.
Sales Tax	Each vendor is responsible for collection and payment of any and all Michigan sales tax.
Vendor Liability	Vendors accept full responsibility for any loss, injury, or damage to persons, property, or goods that may be sustained while on the premises.
Smoking	All buildings are smoke-free. We request smokers be at least 25 feet away from all building entrances, to keep smoke from drifting into the buildings.
Rabbit Sales	<ul style="list-style-type: none">◆ Rabbits must be fiber (angora) rabbits. Limit of 12 rabbits maximum per booth.◆ All rabbits must be free of illness or they will be removed from the fairgrounds.◆ Any rabbit from outside of Michigan must have a current health certificate.◆ Rabbits must have food and water at all times.◆ Minimum cage or carrier size should be 7" x 14" per single adult rabbit, or 24" x 24" for no more than three baby rabbits.◆ Please note, we have had complaints about rabbit odor. Because of this and rabbit urine on walls and floors as well as in other booths we can no longer allow rabbits in buildings. You may bring your own tent to set up outside for housing your rabbits. Space will be provided, you must bring your own tent.◆ Vendors who do not comply with these rules will not be allowed back for future shows.
Camping	Please pay campground fees at the caretaker's house. If no one is there, a fairground board member will be around to collect camping fees. If you have questions, concerns, or comments regarding the campgrounds, please contact the caretaker or a fairground board member. The fairground board members take great care of these grounds. Please be considerate of their hard work.

**For more information, see our website, www.lambandwoolfestival.com
Or contact Vendor Chair Jeanie Prentice, jmprentice@charter.net, 989 345 2434**